

CURRICULUM VITAE OF PIET MAMATSHA LEGODI

Surname : Legodi
Full Names : Piet Mamatsha
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Nationality : South African
ID No : 791109 5559 085
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Marital Status : Single

CAREER OBJECTIVES

To collectively engage in Environmental Management, Public Participation, Development Research, Monitoring & Evaluation, Project Management, and Community Outreach, or closely related work that entails the utilization of my skills, experiences and potentials in a manner that fulfills my tasks and responsibilities and augment my career path. To further be able to work independently and in a team to achieve the primary objectives and enrich the bottom line of an organisation.

EDUCATION

1. UNIVERSITY OF THE WITWATERSRAND, JOHANNESBURG 2004 - 2008

Masters Degree by Course-Work and Research Report in Geography & Environmental Studies:

Major Courses:

- Integrated Environmental Management
- Environmental Sociology
- Tourism and Policy, &
- MA Research Report: Community struggles concerning Pre-paid water meters- Feb 2008

2. UNIVESITY OF THE WITWATERSRAND, JOHANNESBURG 2003

Honours degree in Human Geography: School of Geography, Archaeology & Environmental Studies-

Major Courses:

- Environmental Management
- Environmental Education
- Tourism and Development
- Understanding African Cities,
- Research Project: Domestic Waste Management in the Alexandra Renewal Project- 2003
- The *Ruralisation* of the African Cities: “*The Case of Urban Agriculture and Development in Maputo, Mozambique*” (Samora Machel Association & Corporatives).

3. UNIVERSITY OF THE WITWATERSRAND, JOHANNESBURG 1999- 2002

Bachelor of Arts Degree

Majors Courses:

- Geography
- Sociology

4. LETHEBA SECONDARY SCHOOL- LIMPOPO PROVINCE 1998

Matric with Exemption:

Subjects Passed in HG: N. Sotho (Sepedi), English, Afrikaans, Biology, Geography & History.

School Address: P.O. Box 14, Dwarsriver, 0812.

EMPLOYMENT HISTORY

1. MARGEN INDUSTRIAL SERVICES

FREE LANCE POSITION: Public Participation Assistant

Key Performance Areas:

Assisting the Public Participation Manager and Officer with the following:

- Conducting deeds search, stakeholder mapping and site visits
- Identifying and listing farm portions, land owners and I&APs (authorities) in the relevant power line project sites
- Compiling a project database on excel spread sheet
- Searching I&APs contact details and calling them to inform them about proposed project (s)
- Arranging and attending public meetings with registered I&APs
- Compiling project progress reports and writing minutes of the meetings
- Monitoring and evaluation of projects activities in line with company mission and objectives as well as stakeholder needs/ requirements.

2. RE- ACTION! CONSULTING: “*Responsible Action for Health & Sustainability*”

In partnership with:

THE FOUNDATION FOR PROFESSIONAL DEVELOPMENT (FPD),

Funded by:

THE UNITED STATES PRESEIDENT’S EMERGENCY PLAN FOR AIDS RELIEF (PEPFAR)

POSITION: PEPFAR Fellow: Monitoring and Evaluation (M&E)- January- December 2008

Key Performance Areas:

As a PEPFAR Fellow in Monitoring and Evaluation my work involved monitoring, evaluating and reporting on Community Outreach Work Projects with a focus on HIV/AIDS and TB illnesses as well as the delivery of healthcare service (VCTs, ARVs, Treatment, Care and other social support) in the Hospitals and down-referral sites (Clinics offering health care services) in the Nkangala District of Mpumalanga Province (South Africa) under the supervision of the Public- Private Mix Manager, the Project Manager: Community Outreach as well as the Technical Consultant in accordance with the PEPFAR Placement Partner’s (Re-Action! Consulting) needs, goals and objectives as stipulated beforehand in a Memorandum of Understanding (MoU) with the Foundation for Professional Development (FPD). The following serve as my Key Performance Areas:

- Assist in the development of Monitoring and Evaluation (M&E) plans and standardized M&E tools for community outreach project monitoring and reporting
- Train and develop capacity for project team members around the implementation of standardized M&E procedures and use of M&E systems and data capturing tools for the project (and PPM program) improvement
- Assist in the development of site specific standard operating procedures (SOP’s) for Community Outreach Work Project activities and related aspects of data capturing, reporting and management
- Provide technical assistance for M&E data collection and use
- Provide assistance to ensure reliability and validity on all data/information collected and reported
- Ensure that all sites have sufficient knowledge and skills to provide regular M&E reports to stakeholders and build capacity where knowledge and skills are lacking
- Provide updates on the status of project activities as needed and report this to relevant authority
- Conducting community outreach work survey as part of monitoring and evaluation
- Performing administrative work in line with the project and program’s goals and objectives

3. LWELAPHANDA BUSINESS INTELLIGENCE (LBI)

POSITION: Senior Researcher- 2006- 2007

Key Performance Areas:

- Conducting market research and unearthing issues for potential topics in the upcoming conferences and workshops and providing coordination department with relevant topics for speaker acquisition
- Chairing research and production meetings and brainstorming sessions
- Writing own research reports and editing/proof reading draft report for those under my supervision prior to scripting and production of final drafts for conference/workshop brochures,
- Managing of events budgets and editing of related marketing materials
- Managing the research and production team and assisting with research
- Briefing events to the sales team and procuring endorsements and media partners for events
- Managing and training new staff members and monitor their performance
- Liaising and networking with relevant professionals, experts and stakeholders
- Mitigating challenges and managing crises as encountered.

Successfully Completed Projects and Conferences:

- **Corporate Social Investment:** Stimulating Corporate Social Investment for Sustainable Transformation 2006- July 2006
- **Ensuring Food Security in Southern Africa 2006:** Dealing with challenges and ensuring food security and sustainable agricultural production- August 2006
- **Mobilising Rural Economic Development 2006:** Advancing Southern Africa's resources for rural economic development- October 2006
- **Medium Term Expenditure Framework (MTEF):** December 2006
- **Regional Electricity Distributors (REDs):** Effectively restructuring and revitalising the energy sector- February 2007
- **The role of Traditional Leadership and Development in the SA democratic context 2007**
- **Poverty Alleviation Partnerships and Social Security Schemes 2007:** Ensuring unity in action for sustainable change
- **Integrated Development Plans (IDPs):** Strategically integrating local resources for sustainable development- May 2007
- **Ensuring Accelerated Housing Delivery 2007:** Mobilising resources and streamlining housing delivery to ensure a home for all- September 2007
- **Challenges and Opportunities affecting the Southern African Agricultural sector 2007**

4. DIGBY WELLS & ASSOCIATES (Pty) Ltd: “An Environmental Solutions Provider”.

POSITION: Data Capturer- Contract Appointment

Key Performance Areas:

Capturing data for the Xtrata Coal Baseline Survey (from the Witbank Coal Mines), as part of the compliance with the social and labour plan in terms of the new Minerals & Petroleum Resources Development Act (Act No 28 of 2002).

5. SCHOOL OF GEOGRAPHY, ARCHAEOLOGY AND ENVIRONMENTAL STUDIES, 2003

POSITION: Tutor & Demonstrator

Key Performance Areas:

- Demonstrator of the geography course practicals for the 1st year College of Science students
- Marking Assignments and course practical scripts
- Rendering academic support to students
- Conducting Invigilation during tests and examinations.
- Ensuring accessibility of books and folders by students
- Attended Senior Bursar/Tutor Development workshops from February to May 2003.

6. UNIVERSITY OF THE WITWATERSRAND, OFFICE OF RESIDENCE LIFE, 2000- 2002

POSITION: Office Assistant

Key Performance Areas:

- Performing Administrative duties (Answering phone calls, Filing, Faxing & Photocopying)
- Checking Residence status for students
- Placement
- Customer Service

SKILLS

- Public Consultation and involvement
- Monitoring, Evaluation & Reporting
- Project Planning, Implementation & Management
- Research Skills (Topic Conceptualisation, Planning, Questionnaire Design, Interviewing, Analysing, Report writing, Presenting & ability to apply different Research Methodologies)
- Conference & Workshop Research and Production
- Communication Skills, Team Player, Proactive, Helpful & Reliable
- Computer Skills (MS Word 2003/7, MS Excel, MS PowerPoint, MS Project & Internet)
- Familiarity with General Office Duties.

TRAINING AND WORKSHOPS ATTENDED

- Project Management (January 2008)- with FPD
- Monitoring, Evaluation & Reporting Plans and Frameworks - (January 2008)- with FPD
- Monitoring, Evaluation & Reporting (MER) of HIV/AIDS, TB and Endemic Health Programs (June 2008)- with Re-Action! Consulting
- Community Household Needs and Potential Risk Assessments (HNPRAs) for HIV/AIDS and TB support services (April 2008)- with Re-Action!
- Completed M&E and Project Management training with the PEPFAR Fellowship Programme (PFP), a Project of the FPD- January- December 2008
- Experiential Training on Public Participation Processes with Margen Industrial Services- April- October 2009

REFERENCES

1. Mr. Moses Mahlangu: *Public Participation Manager*

Margen Industrial Services

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Witbank, 1038

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2. Mr. Ben Koma: My Supervisor at Re-Action!

Designation: Project Manager: Community Outreach Work

Re- Action! Consulting (RAC) Responsible Action for Health and Sustainability

Building C, 2ND Floor, 8 Corridor Crescent

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3. Dr. Anna-Marie Radloff: *PEPFAR Fellowship Programme Manager*

Foundation for Professional Development (FPD)

Strutland Office Park (East Block), 173 Mary Street, The Willows, Pretoria, 0184

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Fax: 086 559 4710

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Email: annamarier@foundation.co.za

4. Mr. Brian Chigwendere: *Sales Manager*

Lwelaphanda Business Intelligence (LBI)

Sandgate Park, 16 Desmond Street

Kramerville, Sandton,

P.O. Box 642,

Wendywood, 2144

Tel: (011) 216 3281

Mobile: +27 83 230 5577/ +27 82 401 3746

5. Dr Teresa Dirsuweit: *Lecturer and*

Supervisor of my MA Research Report

School of Geography, Archaeology and

Environmental Studies, University of the

Witwatersrand, Bernard Price Building- Room

111, Private Bag 3,

Wits, 2050.

Tel: (011) 717 6516

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6. Mrs. Karin van Rooyen: *Social Consultant.*

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Solutions Provider (Pty) Ltd,

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I declare that the information given here is accurate and truthful to the best of my knowledge.